



City Council Meeting - Monday, June 17, 2024
1355 N Barlow Street - Cornelius, Oregon 97113
In-Person/Hybrid Meeting

Roll Call: Councilor Doris Gonzalez, Councilor Eden Lopez, Councilor Angeles Godinez, Mayor Dalin

Councilors Absent: Council President John Colgan

Staff Present: Peter Brandom, City Manager; Ellie Jones, Assistant City Manager – Business Operations

1. **WORK SESSION - 6:00 PM**
2. **CORNELIUS URBAN RENEWAL AGENCY BOARD MEETING (Separate minutes) - 7:00 PM**
3. **REGULAR SESSION - 7:15 PM**

A. Call to Order - Pledge of Allegiance and Roll Call

Mayor Dalin called the regular City Council meeting to order at 7:10 PM.

4. **CONSENT AGENDA**

- A. City Council Meeting Minutes, May 6, 2024
- B. Resolution No. 2024-25: Amendment to AKS Work Order 20
- C. Resolution No. 2024-26: Jacobs Work Order 16 for ASR Consultant Support
- D. Resolution No. 2024-27: Jacobs Work Order 17 for ASR Booster Pump Station Construction
- E. Resolution No. 2024-28: Jacobs Work Order 18 for Phase 2 of City-wide Lead Pipe Survey

Mayor Dalin asked if the Councilors wished to consider any item separately before a vote. The Councilors declined. There were no comments from the audience.

Councilor Godinez made a motion to adopt the consent agenda, seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

5. **PUBLIC COMMENT - None**
6. **RECOGNITION - None**
7. **PRESENTATIONS AND APPOINTMENTS**

A. Proclamation: June 19th, 2024, Juneteenth Holiday and Recognition.

On behalf of the Cornelius City Council, Mayor Dalin proclaimed June 19th, 2024, Juneteenth [the full proclamation is included in the City of Cornelius Agenda Report; Page 31].

B. Appointments to City Boards and Commissions: Youth Advisory Council (YAC) and Public Infrastructure Advisory Board (PIAB)

A motion was made by Councilor Lopez to appoint Adrian Sayago, Cristina Torres, Marisol Ruiz Martinez, Myeli Saenz Juan, Eviana Zavala Gallardo, Kari Fuerte Arcos, and Ines Perez-Guillen to the City Youth Advisory Council, and Gerald (Jay) Larson to the Public Infrastructure Advisory Board, and this action takes effect immediately; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

C. Proclamation: June, Pride Month

On behalf of the Cornelius City Council, Mayor Dalin proclaimed the month of June, 2024, LGBTQIA+ Pride Month [the full proclamation is included in the City of Cornelius Agenda Report; Page 34].

8. PUBLIC HEARING

A. Resolution No. 2024-29: 2024 Supplemental Budget No. 3

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report on Supplemental Budget No. 3 to amend the FY2023-2024 budget. The notice of public hearing was posted on the City website beginning on May 15, 2024 and was advertised in the News-Times on May 23, 2024. Since there was no quorum for the June 5, 2024 City Council meeting the notice was re-published in the Oregonian on June 7, 2024. Ellie Jones reviewed the items being adjusted with the supplemental budget.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

B. Resolution No. 2024-30: FY 2024-2025 Budget

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report on the FY2024-2025 budget. This is the final adoption stage of the budget and without adopting the budget there will be no authority to spend money or levy and collect taxes. The notice of public hearing was posted on the City website beginning on May 15, 2024 and was advertised in the News-Times on May 23, 2024. Since there was no quorum for the June 5, 2024 meeting the notice was re-published in the Oregonian on June 7, 2024. Ellie Jones stated that the Budget Committee had also voted unanimously on May 1, 2024 to approve the FY2024-2025 budget.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

C. Resolution No. 2024-31: State Revenue Sharing for FY 2024-2025

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report on State Revenue Sharing. This is the City’s election to receive state revenue share funds. This was included within the public notice for the budget that was posed on the City website and within the newspaper.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

D. Resolution No. 2024-32: Municipal Services Certification for FY 2024-2025

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report on Municipal Services Certification. This resolution is required in order for the City to receive State Revenues. It certifies municipal services that the City of Cornelius provides including police, fire, street construction, maintenance, and lighting; sanitary sewer; storm sewers; planning, zoning, and subdivision control; and one or more utility services.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

E. Resolution No. 2024-33: City Utility Rates for FY 2024-2025

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report on Utility Rates. This resolution will make changes to the utility fees and SDC’s based in part on the changes and rate increases by the City of Hillsboro and Clean Water Services. The City of Cornelius purchases wholesale water from the City of Hillsboro and they increased their wholesale rates by 5% in January 2024. Clean Water Services increased their Sanitary Sewer rates by 4%, Surface water Management rates by 4% and their Sanitary Sewer SDC Rates by 2.7% effective July 1, 2024.

The City of Cornelius is proposing to increase Water by 1%, Sanitary Sewer-CWS by 4%, Sanitary Sewer-City by 4%, Sanitary Sewer SDC by 2.7%, Surface water Management-CWS by 4%, no rate change to Surface water Management-City, and the General Service Fee by \$0.50 per EDU for residential customers and \$1.50 per EDU for commercial customers. These rate increases take into account the pass-through rate increases and City of Cornelius operating and Capital Improvement needs. Rate increases would be implemented July 1, 2024.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

F. Resolution No. 2024-34: City Planning Fees for FY 2024-2025

Assistant City Manager – Business Operations, Ellie Jones, presented the staff report regarding increases to City Planning Fees. The City Council had previously approved Resolution 2018-24 which stated fee rate changes were to be automatically adjusted every July 1st based on the 12-month CPI-U (Western Region) percent change as of January of the same year. The CPI-U

(Western Region) as of January 2024 was 3.3%. Therefore the City of Cornelius is proposing Planning Fee increases of 3.3% rounded down to the nearest whole dollar.

Mayor Dalin opened the public hearing. There were no comments from the audience and no online testimonies. Ellie Jones confirmed there were no comments submitted prior to the meeting. Mayor Dalin closed the public hearing.

G. Ordinance No. 2024-01: Economic Opportunities Analysis

Community Development Director, Barbara Fryer, presented the staff report on Ordinance No. 2024-01 to amend the Cornelius Comprehensive Plan by adopting a new Economic Opportunities Analysis (EOA). The EOA identifies employment land in the City (commercial and industrial) and compares it to the amount of employment land forecasted to be needed over the next 20 years.

9. UNFINISHED BUSINESS - None

10. NEW BUSINESS

A. Resolution No. 2024-29: 2024 Supplemental Budget No. 3

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Godinez to approve Resolution No. 2024-29, A RESOLUTION OF THE CORNELIUS CITY COUNCIL AUTHORIZING APPROPRIATIONS AMENDING THE FY 2023-2024 BUDGET (SUPPLEMENTAL BUDGET NO. 3), and this action takes effect immediately; seconded by Councilor Lopez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

B. Resolution No. 2024-30: FY 2024-2025 Budget

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Godinez to approve Resolution No. 2024-30, A RESOLUTION OF THE CITY COUNCIL DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES, ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND LEVYING TAXES FOR THE CITY OF CORNELIUS, OREGON FOR FISCAL YEAR 2024-2025, and this action takes effect immediately; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

C. Resolution No. 2024-31: State Revenue Sharing for FY 2024-2025

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Godinez to approve Resolution No. 2024-31, A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES, and this action takes effect

immediately; seconded by Councilor Lopez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

D. Resolution No. 2024-32: Municipal Services Certification for FY 2024-2025

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Godinez to approve Resolution No. 2024-32, A RESOLUTION CERTIFYING SERVICES PROVIDED BY THE CITY OF CORNELIUS, and this action takes effect immediately; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

E. Resolution No. 2024-33: City Utility Rates for FY 2024-2025

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Lopez to approve Resolution No. 2024-33, A RESOLUTION ESTABLISHING CERTAIN UTILITY RATES AND CHARGES FOR WATER, SANITARY SEWER, STORM WATER, AND THE GENERAL SERVICES FEE, and this action takes effect July 1, 2024; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

F. Resolution No. 2024-34: City Planning Fees for FY 2024-2025

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Lopez to approve Resolution No. 2024-34, A RESOLUTION AUTHORIZING THE ADJUSTMENT OF THE PLANNING & DEVELOPMENT FEES BASED ON THE CPI-U (WESTERN REGION), and this action takes effect July 1, 2024; seconded by Councilor Godinez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

G. Resolution No. 2024-35: Cost of Living Adjustment (COLA) for Non-Represented and Management Employees.

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Godinez to approve Resolution No. 2024-35, A RESOLUTION RELATING TO COMPENSATION FOR COST-OF-LIVING INCREASES FOR NONREPRESENTED AND MANAGEMENT EMPLOYEES, and this action takes effect July 1, 2024; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

H. Resolution No. 2024-36: Intergovernmental Agreement with Regional Water Providers Consortium

Assistant City Manager, Ellie Jones, forwent a formal presentation and offered to answer any questions. There were no questions.

A motion was made by Councilor Lopez to approve Resolution No. 2024-36, A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN INTERGOVERNMENTAL AGREEMENT WITH THE REGIONAL WATER PROVIDERS CONSORTIUM, and this action takes effect immediately; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

I. Ordinance No. 2024-01: Economic Opportunities Analysis (EOA)

Community Development Director, Barbara Fryer, presented a summary of the proposed EOA. Fryer offered to answer any questions. There were no questions.

A motion was made by Councilor Lopez to read by title only Ordinance No 2024-01, AN ORDINANCE AMENDING THE CORNELIUS COMPREHENSIVE PLAN; seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin.

11. REPORTS

A. City Council

Councilor Godinez reported on the upcoming Centro Cultural Summer STEAM program. Godinez discussed severe weather and reminded the chamber and Council of the dangers of severe heat and highlighted some of the community's resources. Godinez thanked the YAC appointees for their service.

B. Mayor Dalin

Mayor Dalin reported on the organization meetings they attended. [No Audio]

C. City Manager

City Manager Brandom reported on the Library Accident where a vehicle had hit the building and caused some damage which is being evaluated.

12. ANNOUNCEMENTS

- A. Friday, June 7, 2024: 4:00 PM - 8:00 PM Cornelius Farmer's Market, between City Hall and the Library (weekly through September 27)**
- B. Saturday, June 8, 2024: 9:00 AM - 1:00 PM Shred-It Document Shredding Event, City Hall**
- C. Wednesday, June 19, 2024: City Offices Closed in Observance of Juneteenth Holiday**
- D. July 1, 2024 - 6:00 PM Work Session; 7:00 PM City Council Meeting**

13. ADJOURNMENT

A motion was made by Councilor Lopez to adjourn. Seconded by Councilor Gonzalez. Motion carried 4-0. Ayes: Councilor Lopez, Councilor Godinez, Councilor Gonzalez, and Mayor Dalin. Meeting adjourned at 8:31 PM.

8/5/2024
Date


Acting City Recorder

